Putnam County Public Library Board Meeting

Regular Meeting of the Board of Library Trustees

November 11, 2024

The meeting was called to order at 7:01 pm by Bob Steele.

**Roll Call:** Bob Steele, Sean Brannon, Marilyn Calbow, Jay Kalman, Allison Voss, Joan Augustine, Beth Mack, Chivohn Holocker

**Absent:** Bob Hamann

**Guest:** Kim Bird

**Committee Reports:** none

**Consent Agenda:**

* Sean Brannon motion to approve both Secretary’s Report, Librarian’s Report and Statistics. Beth Mack second the motion. The motion was carried.

**Financial Report:** Joan Augustine motion to approve the Financial Report and Chivohn Holocker second the motion. The motion was carried.

In addition, it was mentioned that the library should close the savings account and put them in the respective C.D accounts. (ex. close Savings NCB- Hen. Bequest and combine it with the CD NCB Hen. Bequest).

Also make sure the accounts are FDIC accounts.

Beth Mack motioned to approve the combining of accounts. Allison Voss second the motion. The motion was carried.

**Approval of the Bills:** Allison Voss motioned to approve the Approval of Bills. Sean Brannon second the motion. The motion was carried.

**Unfinished Business:**

* Condit Building: no progress, the steps were not fixed, someone was hired to do the job but has not been able to do the job.
* Hennepin Paintings: the first one is done.
* Hennepin Ceiling: was pushed back till mid-November.

**New Business:**

* Discussed moving some money from the maintenance fund to the general fund.
* Chivohn Holocker motioned to cancel the December meeting. Allison Voss second the motion. The motion was carried.

**Kim Bird:** Annual Audit

* Interest rates are going increasing
* Pointed out that we should move money from the maintenance fund to the general fund since we only used money from the general fund.
* We do not have to move the money we are still sitting at a good amount in the general fund.
* She also suggested consolidating the savings and the CD’s account so the libraries do not have too many accounts open.

**Other:** none

The meeting was adjourned at 7:41 pm. Sean Brannon motioned the adjournment. Beth Mack seconded the motion. The motion was carried.