Putnam County Public Library District

Regular Meeting of the Board of Trustees

August 8th, 2022

1) The Putnam County Public Library Board meeting was called to order at 7:00 pm by Bob Steele, President

2) Roll Call:

Present: Absent:

Sean Brannon, Vice President

Merry Bassi, Secretary

Joan Augustine, Trustee

Jo Ann Steffens, Trustee

Bob Hamann, Trustee

Sally Young, Trustee

Jay Kalman, Director

Marilyn Calbow, Assistant Director

Guests: Phil Lenzini, Courtney Ossola, Bernie Egan

3) Special Presentation: Courtney Ossola gave a short presentation related to the mural she painted in the Granville Library’s Children Room. She offered some insights, based on her year spent completing the mural. She also noted the a library in Dixon has a push to remove content. Most of the content removal related to LGBTQ content. It was brought forward as awareness and also the awareness of the loss of interest by young readers. Social Media may be a way to attract awareness. Courtney suggested we connect with young teachers for ideas on books and also have a separate setting for young adults. The ALA has a recommendations for young adults.

4) Budget Hearing: Budget Hearing was brought to order at 7:19 p.m. Budget hearing ended at 7:40p.m.

4) Budget Appropriation Ordinance 22/23-2: Phil Lenzini reviewed Ordinance 22/23-2 Annual Budget and Appropriation Ordinance for the Fiscal Year beginning the First of July, 2022 and Ending the 30th Day of June 2023. Sally Young motioned to adopt Ordinance 22/23-2 with the modification to the Liability, Workers’ Compensation and Unemployment Insurance Category, Insurance line from $9,250 to $11,250 and Contingency changed from $4,000 to $2000. Sean Brannon second the motion. Motion carried.

5) Unfinished Business-Replacement Taxes: The chairman of the Putnam County Board has asked to meet with Bob Steele regarding the Personal Property Replacement Taxes money that the county owes us. Our first formal demand letter was sent in August 2019. We revisited this with the County in August 2021 and again in March of 2022. To date, we’ve had no official response from the County Board. Bob Steele has given Christian Minnie dates to for a meeting. We’ll ask that they begin to pay our monthly 9.0693257% of the Personal Property Tax and then we can negotiate the payment of the remaining amount owed.

6) Correspondence, communications, public comments:

7) Committee Reports: None

8) Consent Agenda: Merry Bassi asked for graphs showing our annual historical volume, say 2018-2022. Joan Augustine motioned to accept the Consent agenda. Jo Ann Steffen second. Motion carried.

9) Financial Report & Approval of Bills: Jay Kalman will investigate the Expenses Line 602 Salary. Sean Brannon motioned to approve the financial report. Sally Young second. Motion carried.

10) Approval of Bills: There is a motioned to approve the May 2022 bills for approval. Jo Ann Steffens motioned to accept the bills. Sally Young second. Motion carried.

11) Unfinished Business:

a) Condit Building: No update.

b) Unstaffed Libraries & Library Building Plan: No updates at this time.

c) Replacement Taxes: 1) The Board will ask the County to start paying us immediately what we’re owed monthly and 2) Pay $250,000 of the greater than $500,000 owed. Repayment could be in annual installments.

12) New Business:

a) Minimum Wage and Payroll: Merry Bassi motioned to increase salaries by 8%. This is to partly to address the required minimum wage increase to $13.00 starting January 1, 2023. Sally Young second. Motion carried.

13) Signing of paperwork (minutes, bills, others):

14) Others: There was discussion on related to Young Adults and how to encourage them to use the library. This will be a future agenda item. Marilyn Calbow will investigate ways to add a hand hold at our step into the library, when the cement is worked on.

Respectfully submitted,

Merry Bassi, Secretary