

Putnam County Public Library District
Regular Meeting of the Board of Trustees
March 14th, 2022

1) The Putnam County Public Library Board meeting was called to order at 7:06 p.m. by Bob Steele, President.

2) Roll Call:

Present:

Bob Steele, President

Joan Augustine, Treasurer

Merry Bassi, Secretary

Sally Young, Trustee

Bob Hamann, Trustee

Marilyn Calbow, Acting Director

Absent:

Sean Brannon, Vice President

Jo Ann Steffens, Trustee

Guests: Jay Kalman, Dave Augustine

3) Correspondence, communications, public comments: No correspondence.

4) Committee Reports: None

5) Consent Agenda: Sally Young motioned to accept the Consent Agenda. Bob Hamann second. Motion Carried.

6) Financial Report & Approval of Bills: Bob Hamman motioned to approve the financial report and bills. Joan Augustine second. Motion carried.

7) Approval of Bills: Marilyn Calbow will check on the cost of renting the basement of the old Cargill Office building. The Amazon bill will be paid on time prior to Board approval to prevent the late fee charge. Final review will still occur during the Board meeting. Sally Young motioned to approve the January 2022 bills for approval. Bob Hamann second. Motion carried.

8) Unfinished Business:

a) Condit Building: Patrick Painting will replace the door at Condit. No decision has been made regarding the Senachwine Township building move.

b) Unstaffed Libraries & Library Building Plan: No updates at this time.

c) Replacement Taxes: Phil Lenzni will send a final demand letter to the county requesting that they pay the Personal Property Replacement Taxes that are owed the Library District.

10) New Business:

a) Granville Circulation Desk: Two quotes were obtained from Widmers for an additional circulation desk for Granville. The librarians prefer option A best as it has more storage and is more open. Bob Hamann motioned to accept Option A. Joan Augustine second. Motion

carried. Sally Young asked Marilyn Calbow to ask Widmers if there was the option for raised paneling for the new library desk, if this was needed at a later date. Marilyn Calbow will ask Ben Day about a timeframe for completing the window into the children's room.

b) Granville Library Garage Door Repair: Ossola's provided a quote of \$1,800 to fix and replace the cement around the garage door in Granville. Bob Hamann motioned to accept Ossola's quote for \$1800 to replace the cement and repair the cracks around the garage door. Sally Young second. Motion carried. Marilyn Calbow will also ask Ossola's to look at the cracked entry ramp at the Hennepin Library.

11) Signing of paperwork (minutes, bills, others):

12) Other: Sally Young asked if we could put up donation jars in the libraries for UNICEF or RASOM charities for Ukraine. The problem is there are other charities. We'll add it to our newsletters about where patrons can donate for Ukraine support. Merry Bassi will not be able to attend the April 2022 meeting.

13) The meeting adjourned at 7:53 pm. The next meeting of the Putnam County Public Library District Board is scheduled for April 11th, 2022.

Respectfully submitted,

Merry Bassi, Secretary