

Putnam County Public Library District  
Regular Meeting of the Board of Trustees  
June 14th, 2021

1) The Putnam County Public Library Board meeting was called to order at 7:02 p.m. by Sean Brannon, Vice President. The Board meeting was via Zoom videoconferencing.

2) Roll Call:

Present:

Bob Steele, President  
Sean Brannon, Vice President  
Joan Augustine, Treasurer  
Merry Bassi, Secretary  
Sally Young, Trustee  
Jo Ann Steffens, Trustee  
Bob Hamann, Trustee  
Jay Kalman, Director

Absent:

3) Swearing in Newly Elected Trustees: Bob Hamann was sworn in as Putnam County Public Library District Trustee.

4) Correspondences, communications, public comments: We received a letter acknowledging the donation to the American Diabetes Association on behalf of Judith Kalman.

5) Committee Reports: None.

6) Consent Agenda, Librarian's Report: In July 2021, we'll begin to meet in person again. Bob Hamann motioned to accept the minutes and librarian's report as presented. Jo Ann Steffens second. Motioned carried.

7) Financial report: Jay Kalman will provide more details on 613.1 Electronic Resources, 611 Accounting vs 625 Contractual Service, 685 Public Relations, 690 & 691 Telephone & Telephone Automations. Joan Augustine motioned to approve the financial report and statistics. Bob Hamann second. Motion carried.

8) Approval of Bills: Joan Augustine motioned to approve the bills as presented. Jo Ann Steffens second. Motion carried.

9) Unfinished Business:

a) Condit Building: Joan Augustine will attend the next Senachwine Township meeting.

b) Replacement Taxes: Bob Steele talked with Phil Lenzini requesting that he send another letter to the County Board outlining why the County owes the Putnam County Library a percentage of the Personal Property Taxes.

d) Unstaffed libraries: On hold for now.

e) Library buildings plan: Wenona Library loans out fishing poles. Jay Kalman will investigate. No other library building plans were discussed. Jo Ann Steffens mentioned that

there are a couple of computers in Granville that are not working. Also, there is an open shelf above the door that includes the routers and electronics. This needs to be enclosed in. Jay Kalman will contact Tech ProLogic. Jo Ann Steffens asked if more book shelves could be added to the Granville Library. Jay Kalman will investigate. Bob Steele asked about hotspot usage.

10) New Business:

a) Board of Trustees Meeting Date Ordinance FYE2021: Bob Hamann motioned to adopt the Meeting Date Ordinance. Sean Brannon second. Motion carried.

b) Prevailing Wage Rate: Sean Brannon motioned to accept the Prevailing Wage Rate. Joan Augustine second. Motion carried.

c) Ancestry.com: The cost per year is \$1,500 per year. We'd be able to track usage. We'd have a link on our website that would allow people from Putnam County Library Card holders. The Board decided to give it a try. Jo Ann Steffens motioned to sign up for Ancestry.com. Bob Hamann second. Motion carried.

d) McNabb Building: The building is having water problems for the past. The basement is flooding, but at this point we're not sure what the cause of the water problem is. Grassers is investigating and pumping out the water. Jay Kalman will investigate and get back to the Board with the details.

11) Signing of paperwork (minutes, bills, others):

12) Other:

13) Meeting adjourned at 7:45 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for July 12th, 2021.

Respectfully submitted,

Merry Bassi, Secretary