

Putnam County Public Library District  
Regular Meeting of the Board of Library Trustees  
July 12th, 2021

1) The Putnam County Public Library Board meeting was called to order at 7:14 p.m. by Bob Steele, President. The Board meeting was at the Hennepin Headquarters.

2) Roll Call:

Present:

Absent: Merry Bassi

Bob Steele, President

Sean Brannon, Vice President

Joan Augustine, Treasurer

Sally Young, Trustee

Jo Ann Steffens, Trustee

Bob Hamann, Trustee

Jay Kalman, Director

Joan Augustine was appointed Secretary Pro Tem

3) Magnolia Building – Matt Smith, Mayor of Magnolia

Mayor Smith addressed the Board to inform the Library District that the Village of Magnolia does not own the building the library is in and they are paying rent for that space in order to house a library in Magnolia. They are paying \$6000/year to rent the building and around \$130-\$150/month in utility bills. Mayor Smith is asking that the Library District start paying \$3000/year starting January 1 to pay for the half of the building the library occupies. The Board will discuss this and get back to him.

4) Correspondences, communications, public comments: The Grace Davis Foundation donated \$800 to the Magnolia Library and \$800 to the McNabb Library.

5) Committee Reports: None.

6) Consent Agenda, Librarian's Report: Sally Young motioned to accept the minutes and librarian's report as presented. Bob Hamann second. Motioned carried.

7) Financial report: Risk Management is again showing \$0 for the month. Jay Kalman will contact the accountant. Sean Brannon motioned to approve the financial report and statistics. Joan Augustine second. Motion carried.

8) Approval of Bills: RotoRooter was called because the Granville Library had some water backing up in the basement. Sean Brannon motioned to approve the bills as presented. Joan Augustine second. Motion carried.

9) Unfinished Business:

a) Condit Building: Joan Augustine attended the Senachwine Township meeting and reported that they received the letter from President Bob Steele and they will respond with a letter of their own. They are still interested in working with us and they are applying for a grant to pay for work in the kitchen area.

b) Replacement Taxes: Bob Steele presented the letter from Attorney Phil Lenzini outlining why the County owes the Library District a percentage of the Personal Property Taxes and gave a summary of the letter plus some history regarding the matter. Phil Lenzini will be attending our next meeting so we can discuss it further at that time.

c) Unstaffed libraries & Library buildings plan: Peggy Smith joined the meeting and gave her perspective on the Magnolia building and possible alternatives.

10) New Business:

a) Building and Maintenance Tax Levy Ordinance: Sally Young motioned to adopt the Ordinance. Bob Hamann second. Motion carried.

11) Signing of paperwork (minutes, bills, others):

12) Other:

13) Meeting adjourned at 8:30 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for August 9th, 2021.

Respectfully submitted,

Joan Augustine, Secretary Pro Tem