

Putnam County Public Library District  
Regular Meeting of the Board of Trustees  
March 8th, 2021

1) The Putnam County Public Library Board meeting was called to order at 7:02 p.m. by Bob Steele, President. The Board meeting was held at headquarters.

2) Roll Call:

Present:

Bob Steele, President  
Sean Brannon, Vice President  
Joan Augustine, Treasurer  
Merry Bassi, Secretary  
Sally Young, Trustee  
Bob Hamann, Trustee  
Jay Kalman, Director

Absent:

Jo Ann Steffens, Trustee

3) Correspondences, communications, public comments: Trustees filled out their Economic Interest forms. We received an additional \$228.65 for the Bonnie Harris memorial fund. Geneva library built a new library. All their old shelving is available for pickup. It's about \$30,000 in shelving for a cost of \$1500 for transport. For now the shelving will be stored in their warehouse. We'll have to find a location to store the shelving once it arrives here.

4) Committee Reports: None

5) Consent Agenda, Librarian's Report: Bernie has requested that we purchase single sided shelving for the Granville children's area. This would allow the books to be in on the walls. The shelves are \$449.99 for 5 shelve unit. We'd need 8 shelve units for a total cost of \$3,600. Sally Young motioned to approve the purchase of the shelving unit using the Bonnie Harris grant money. Bob Hamann second. Motion carried. Joan Augustine motioned to accept the consent agenda as presented. Bob Hamann second. Motion carried.

6) Financial report: Jay Kalman will followup with Hopkins and Associates regarding account 604 Salary-Risk Management. Jay Kalman will keep records of how the memorial money's are spent. Sean Brannon motioned to approve the treasures report. Sally Young second. Motion carried.

7) Approval of Bills: Bob Hamann motioned to approve the bills as presented. Joan Augustine second. Motion carried.

8) Unfinished Business:

a) Condit Building: Bob Hamann spoke with the road commissioner. He's not in favor of us moving into the Senachwine Township building. He's worried that when he starts up a diesel vehicle it will foul up the building smell. However, the township still has to decide. It still appears to be on the back burner. Bob Steele will send a letter to Senachwine Township Board asking for an update on when the move will occur.

b) Replacement Taxes: There are not updates at this time.

d) Unstaffed libraries: On hold for now.

e) Library Building Plans: We met at headquarters to review the building plan. The new plan doesn't really meet our needs. Jay Kalman presented an idea that regarding buying a warehouse that to house all our lesser used books and to provide hourly or daily delivery service. It would allow us to open up the library and reconfigure the spaces as we'd now have more room. Jay Kalman will set up a tour of the building for sale on Power Plant road.

9) New Business:

a) Selection Policy Review: The Selection policy is reviewed every two years. To date, there have been no complaints regarding our materials selection. Sean Brannon motioned to accept the Selection Policy as written. Bob Hamann second. Motion carried.

10) Signing of paperwork (minutes, bills, others):

11) Other: None.

12). Meeting adjourned at 8:26 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for April 12th, 2021.

Respectfully submitted,

Merry Bassi, Secretary