

Putnam County Public Library District  
Regular Meeting of the Board of Trustees  
February 8th, 2021

1) The Putnam County Public Library Board meeting was called to order at 7:05 p.m. by Bob Steele, President. The Board meeting was carried out via Zoom videoconferencing.

2) Roll Call:

Present:

Bob Steele, President  
Sean Brannon, Vice President  
Joan Augustine, Treasurer  
Merry Bassi, Secretary  
Jo Ann Steffens, Trustee  
Sally Young, Trustee  
Jay Kalman, Director

Absent:

Bob Hamann, Trustee

3) Correspondences, communications, public comments: None

4) Committee Reports:

5) Consent Agenda, Librarian's Report: There were several questions regarding RB Digital purchase by Overdrive and how this transition will work. Jay Kalman will provide additional information when the migration is complete. Computer statistics will be reviewed since the library has been closed for patron access for 3 months. Jay Kalman will add when the library was closed to the statistics. Sally Young motioned to accept the Consent Agenda and report. Joan Augustine second. Motion carried.

6) Financial report: Hopkins and Associates has not yet corrected the Director Salary versus Risk Management categories. IMRF was questioned. We'll need four additional years before we meet the required funding. Jo Ann Steffens motioned to accept the financial report as presented. Sean Brannon second. Motion carried.

7) Approval of Bills: Tech Pro Logic expenses were for the maintenance and security updates for the current routers. Sally Young motioned to approve the bills for approval as recorded. Joan Augustine second. Motion carried.

8) Unfinished Business:

a) Condit Building: No updates.

b) Replacement Taxes: There are not updates at this time.

d) Unstaffed libraries: On hold for now.

e) Library Building Plans: The March 8th Board meeting will be held at the Hennepin Library so we can review the Library Building Plans.

9) New Business:

a) Acknowledgement of 2021 per Capital Grant requirements: The Board reviewed Serving Our Public 4.0: Standards for Illinois Public Libraries and will continue to review the document when needed. Sally Young attended an online ALA webinar regarding Library Futures. Sally will provide us with additional information.

10) Signing of paperwork (minutes, bills, others):

11) Other: Jo Ann Steffens asked about the status of the Ann Wink Memorial. Currently, the computers are being moved out of the room and will become the Ann Wink's Children's Memorial room.

12). Meeting adjourned at 7:40 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for March 8th, 2021.

Respectfully submitted,

Merry Bassi, Secretary