

Putnam County Public Library District
Regular Meeting of the Board of Trustees
June 8th, 2020

1) The Putnam County Public Library Board was called to order at 7:02 p.m. by Bob Steele, President. The Board meeting was carried out via Zoom videoconferencing.

2) Roll Call:

Present:

Bob Steele, President
Joan Augustine, Treasurer
Merry Bassi, Secretary
Sean Brannon, Trustee
Sally Young, Trustee
Bob Hamann, Trustee
Jo Ann Steffens, Trustee

Absent:

3) Correspondence, communications, and public comments: Per-capita grant was granted, but the money will be delayed due to Covid19.

4) Committee Reports: None

5) Consent Agenda, Librarian's Report: Sally Young motioned to accept the consent agenda as presented. Bob Hamann second. Motion carried.

6) Financial report: Personal Property Tax money has not been distributed. Jay Kalman will set up a payroll account at McNabb State bank. The Certificate of Deposit will be used to fund payroll. Two additional funds will be set up for the Bonnie Harris bequests for McNabb and Magnolia. Joan Augustine motioned to approve the financial report. Sean Brannon second. Motion carried.

7) Approval of Bills: Joann Steffans motioned to approve the bills for approval as recorded. Bob Hamann second. Motion carried.

8) Unfinished Business:

a) Condit Building: A new roof is being installed at Condit. Senachwine Township will not meet again until June 25th.

b) Replacement Taxes: No update at this time.

c) Unstaffed libraries: For now our time will be working on how to open our library under Covid19. Planning is ongoing for partially reopening on June 29. We've had some curbside pickups. Many library users are browsers and like to see what books are on the shelves. New books currently go to Hennepin and Granville first. Discussion centered on how to make people more aware of new books. RBDigital offers many online courses including learning Excel. Unstaffed libraries will be revisited later.

9) New Business:

a) Board of Trustee Library Meeting Ordinance 2019/2020-4 for FY2020: Meeting dates will be posted in each library and published on the website. Sean Brannon motioned to approve the ordinance. Sally Young second. Motion carried.

b) Prevailing Wage Rate: Bob Hamann motioned to accept the Prevailing Wage Rate. Sally Young second. Motion carried.

10) Board Comments: RBDigital seems to be doing well. The Board discussed ways to help our library users become more comfortable with using RBDigital and other technologies.

11) Signing of paperwork (minutes, bills, others):

12) Adjournment: Meeting was adjourned at 8:00 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for July 13th, 2020.

Respectfully submitted,

Merry Bassi, Secretary