

**Putnam County Public Library District
Regular Meeting of the Board of Trustees
July 10th, 2017**

- 1) The Putnam County Public Library Board meeting was called to order at 7:06 p.m. by Bob Steele, President.

- 2) Roll call:

Present: Bob Steele, President Kim McCracken, Treasurer Debbie Pletsch, Trustee John Crist, Trustee Merry Bassi, Secretary Jay Kalman, Director	Absent: Debbie Ward, Vice President
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- 3) Correspondence, communications, and public comments: None
- 4) Committee reports: None.
- 5) Consent agenda, Treasurer's report, Bills for approval: John Crist motioned to approve the minutes, librarian report and statistics were approved. Debbie Pletsch second. Motion carried.
- 6) Treasurer's report: Jay Kalman will talk with Phil Lenzini about the internal loan from the General Maintenance account used to pay the additional IMRF requirements when Randy Dellatori retired. John Crist motioned to approve the Treasurers report. Kim McCracken second. Motion carried.
- 7) Bills for Approval: Kim McCracken motioned to approve the May bills as recorded. John Crist second. Motion carried.
- 8) Unfinished business:
 - a. Condit building: No additional information on Condit building.
 - b. New library hours appear to be working well. There have been no complaints regarding library hours.
 - c. Vacant Library Director Position: Jay sent a press release to the PC Record & Lake Thunderbird regarding the vacant position on the library board.
- 9) New business:
 - a. Copier: Jay Kalman is investigating the cost of a new copier/printer. Purchase and lease options will be investigated.
 - b. Policy Manual: After review of the library policy manual, Jay has identified policies that are common to libraries that we do not have included in our policy manual. Jay will be bringing forward new and updated policies for the board to review at the August meeting.
 - c. Granville library signage will be repaired in the next week.
 - d. Ordinance No. 17/18-1. John Crist motioned to approve the ordinance to levy taxes for building and maintenances. Debbie Pletsch second. Motion carried.

- 10) Board Comments: None

11) Paperwork signed

12) Motion to adjourn. John Crist motioned to adjourn. Debbie Pletsch second. Meeting adjourned 7:32pm.

Next regular Board meeting: August 14th, 2017

Respectfully Submitted,

Merry Bassi, Secretary