

Putnam County Public Library District
Regular Meeting of the Board of Trustees
April 9, 2018

1) The Putnam County Public Library Board meeting was called to order at 7:00 p.m. by Bob Steele, President.

2) Roll Call:

Present:

Bob Steele, President

Debbie Ward, Vice President

Merry Bassi, Secretary

Kim McCracken, Treasurer

Joan Augustine, Trustee

Absent:

Debbie Pletsch, Trustee

John Crist, Trustee

3) Correspondence, communications, and public comments: The Board received a thank you note from Bernie Egan regarding staff raises.

4) Committee Reports: None

5) Consent Agenda, Librarian's Report: Kim McCracken motioned to accept the minutes as corrected & librarian report & statistics. Joan Augustine second. Motion carried

6) Financial report: Kim McCracken motioned to approve the Treasurer's report. Joan Augustine second. Motioned carried.

7) Approval of Bills: Joan Augustine motioned to approve the March bills as recorded. Kim McCracken second. Motion carried.

8) Unfinished Business:

a) Condit Building: The Senachwine Township Board meets tomorrow night. Joan Augustine will attend.

b) Landscaping: On hold until Spring.

c) Replacement Taxes: At this time, the Board is waiting for the letter to the County from the Phil Lenzini, the librarian lawyer.

d) Illinois Fund: Jay Kalman distributed local funding options from Granville, McNabb-First State Bank, North Central Bank, and Illinois Funds. The Board discussed moving the Maintenance and Savings account to North Central Bank 17 Month CD at 1.76% into two separate CDs - one for Maintenance and one for Savings and leave \$2500 at Granville Savings. \$100,000 will be moved from the NCB SuperNow account to the Illinois Funds Money Market. Debbie Ward motioned and Kim McCracken second. Motion carried.

9) New Business:

a) Marketing for programs: Jim Gibbons is Wednesday on the Titanic. Ron Bluemer's program is Thursday at John Westley Powell. Programs will be posted on the web site at least one month before the program. Aggressively post on social media, post at grocery stores, put an ad in the paper further in advance of the program.

b) Staff property; We've had some a break in. Windows have been left open and someone has come in during the evening. The staff is now checking the windows and doors each night. The sheriff's department has been made aware of the issue. The library is not responsible for staff property. Jay Kalman will investigate Simply Security and other options.

c) Magnolia's donation was discussed. Small amount of shelving are needed. We did discuss the possibility of a book series that we could put book plates in with the donor's name.

d). A Trustee Workshop: Keys to Running a More Successful Board Meeting will be offered on Saturday, May 5th at Princeton Public Library & Saturday, May 19th at Freeport Public Library.

10) Signing of paperwork (minutes, bills, other)

11) Adjournment: Meeting was adjourned at 7:59 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for May 14, 2018.

Respectfully submitted,

Merry Bassi, Secretary