

**Putnam County Public Library District  
Regular Meeting of the Board of Trustees  
September 11th, 2017**

- 1) The Putnam County Public Library Board meeting was called to order at 7:05 p.m. by Bob Steele, President.
  
- 2) Roll call:  

<b>Present:</b> Bob Steele, President Debbie Ward, Vice President Kim McCracken, Treasurer Debbie Pletsch, Trustee Merry Bassi, Secretary Jay Kalman, Director	<b>Absent:</b> John Crist, Trustee
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- 3) Correspondence, communications, and public comments: None
- 4) Budget and Appropriation Hearing - Ordinance 17/18-2: Phil Lenzini, lawyer for Putnam County Public Library District, reviewed the 2017-2018 Budget Ordinance. In the past year, Putnam Counties' EAV did increase by approximately a 4% increase. Questions revolved around the impact of the steel mill's demolition. Marquis expansion adds to the tax base. Debbie Ward motioned to approve Ordinance 17/18-2 as written. Second by Deb Pletsch. Motion carried.
- 5) Committee reports: None.
- 6) Consent agenda, Treasurer's report, Bills for approval: Debbie Ward motioned to approve the minutes with corrections made, librarian report and statistics were approved. Kim McCracken second. Motion carried.
- 7) Treasurer's report: Kim McCracken motioned to approve the Treasures report. Debbie Pletsch second. Motion carried.
- 8) Bills for Approval: Phone bills were discussed. Questions revolved around switching Hennepin and Standard to one vendor and potential savings. Kim McCracken motioned to approve the August bills as recorded. Debbie Ward second. Motion carried.
- 9) Unfinished business:
  - a. Condit building: No additional information on Condit building.
  - b. Library policies: Tabled for now. Will revisit after further investigation
  - c. Hennepin building: Foundation work will start soon. Painting will start after the foundation work is completed. Color to be determined. Landscaping quote is \$1300. The board decided to wait until after the foundation and painting are completed.
  - d. Granville: Linda Garcia retired August 2017. Linda has made tremendous contributions to the Granville library. In recognition of here years of service, a gift card and commemorative gift will be presented. Jay will provide a news release related to Linda's retirement, her years of service and her support for the Granville library.
  - e. Vacant Library Director Position: Jay sent a press release to the PC Record & Lake Thunderbird regarding the vacant position on the library board.

f. Veterans program: Bob Steele and Jay are planning a program for around Veteran's day.

10) New business:

- a. Library: Jay will be spending time at the other libraries.
- b. Hennepin Library Landscaping: Landscaping quote is \$1300. The board decided to wait until after the foundation and painting are completed.
- c. Book Mobile: Jay will investigate the annual cost of operation. Debbie Ward said that the school district's book mobile was successful and planned to continue it next summer. Kid's came in each community to the book mobile.

11) Board Comments:

12) Paperwork signed

13) Motion to adjourn. Debbie Ward motioned to adjourn. Kim McCracken second. Meeting adjourned 8:13 pm.

Next regular Board meeting: October 9th, 2017

Respectfully Submitted,

Merry Bassi, Secretary