

**Putnam County Public Library District
Regular Meeting of the Board of Trustees
December 11, 2017**

- 1) The Putnam County Public Library Board meeting was called to order at 7:04 p.m. by Bob Steele, President.

- 2) Roll call:

Present: Bob Steele, President Jay Kalman, Director Debbie Ward, Vice-President John Crist, Trustee Debbie Pletsch, Trustee	Absent: Merry Bassi, Secretary Kim McCracken, Trustee
---	--

Visitor: Joan Augustine from Lake Thunderbird

- 3) The audit report was given by Hopkins and Associates. Few notes-revenue to expenditures were down this year; books and materials had a decrease; Higher EAV this year because of property taxes not at max rate yet; 5% increase in general fund; risk management was up; building fund going up; will take 4-5 years for IMRF to go down. Question were asked and answered-John Crist motioned to approve the annual audit and Deb Ward second. Motion carried. Audit will be sent to the Controller office.

- 4) Correspondence, communications, and public comments:

- 5) Committee Reports: Linda Garcia sent a thank you note for her rock.

- 6) Consent Agenda, Treasurer's report, Bills for approval: John Crist motioned to approve and Debbie Ward second. Motion carried to approve the agenda as presented.

- 7) Bills for approval: A motion to approve the bills was made by Debbie Ward and John Crist second. Motion carried. Note: phone bills are still worked on to decrease the bills. Jay is looking into hot spots. The new router will keep track of how many people are connecting to the internet. There was a question regarding Standards bill-Jay will check on it.

- 8) Unfinished business:
 - a. Condit Building: none
 - b. Library policies-table
 - c. Landscaping-table

- 9) New business:
 - a. Personnel-(5 ILCS 120/2) (c) (1)-holiday bonuses where discussed. Jon Crist made motion to give holiday bonuses and Debbie Ward second. Motion carried.
 - b. Trustee Vacancy-Joan Augustine was nominated by Bob Steele to advise and consent to take the vacant trustee seat. John Crist motioned to appoint Joan Augustine a PC Library Board Trustee and Debbie Ward second. Motion carried.

- 10) Paperwork signed

- 11) Board Comments- There was discussion regarding the placement taxes and the conversation with Keven Kunkel. He said it was not his problem. Bob will be contacting Phil Lenzini for a letter or legal representation to further this matter. Board gave authority to do so.

[Type here]

12) Adjourned 8:17 p.m. John Crist motioned to adjourn, Debbie Ward second. Motion carried.

Next regular Board meeting is Jan. 8th, 7:00 p.m.

Respectfully Submitted,

Debbie Pletsch, Acting Secretary

[Type here]