

Putnam County Public Library District
Regular Meeting of the Board of Library Trustees
August 13, 2018

- 1) The Putnam County Public Library District Board meeting was called to order at 7:00p.m. by Bob Steele, President.
- 2) Roll Call:

Present:	Absent:
Bob Steele, President	Debbie Ward, Vice President
Joan Augustine, Trustee	Kim McCracken, Treasurer
John Crist, Trustee	
Debbie Pletsch, Trustee	
Merry Bassi, Secretary	
- 3) Correspondence, communications, and public comments: None
- 4) Budget Hearing: Budget hearing called to order at 7:01 pm. No members from the public were present. Phillip Lenzini, reviewed the FYE 2019 Putnam County Library budget appropriations with the Board. The deadline for adoption is September 25th, 2018. Condit building issues were discussed. Budget hearing ended at 7:25pm.
- 5) Budget & Appropriation Ordinance 18/19-2. John Crist motioned to adopt the Ordinance 18/19-2 as written. Debbie Pletsch second. Motion carried.
- 5) Committee Reports: None
- 5) Consent Agenda, Librarian's Report: John Crist motioned to accept the minutes & librarian's report & statistics. Joan Augustine second. Motion carried
- 6) Financial report: Debbie Pletsch motioned to approve the Treasurer's report. John Crist second. Motioned carried.
- 7) Approval of Bills: John Crist motioned to approve the previous month's bills as recorded. Joan Augustine second. Motion carried.
- 8) Unfinished Business:
 - a) Condit Building: The patron survey hasn't been sent out. Jay Kalman is waiting for feedback from the Post Office regarding mailing format.
 - b) Landscaping: Landscaping & cement removal quotes were reviewed. John Crist motioned to accept the projects. Debbie Pletsch second. Motion carried.
 - c) Replacement Taxes: The Personal Property Replacement Tax was discussed with Phil Lenzini. A court order filed in 1995 by the Circuit Court of the Tenth Judicial Circuit of Illinois required that Putnam County pay the Library District their portion of the Personal Property Replacement Tax. The library became a district library in 1995 which then entitled the library to a portion of the Personal Property Replacement Tax. Putnam County has not paid the Putnam County Library District their portion of the Personal Property tax since 1995. Phil Lenzini has discussed this issue with Brenda Towers, from the Department of Revenue. Brenda Towers will contact Legal Services at the Department of Revenue for further followup

with Phil Lenzini. Another option is that Phil Lenzini can assemble a demand letter with all the legal documents, court order, attorney general opinion document. John Crist motioned to employ Phil Lenzini to investigate the Personal Property Replacement issue and prepare a draft letter to the County. Debbie Pletsch second the motion. Motion carried.

9) New Business: Staff raises will be discussed at the next meeting.

10) Signing of paperwork (minutes, bills, other):

11) Adjournment: Meeting was adjourned at 8:51 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for September 10th, 2018.

Respectfully submitted,

Merry Bassi, Secretary