



## Putnam County Public Library District

Hennepin, Granville, McNabb, Standard, Magnolia, Putnam

Administration

214 North Fourth Street PO Box # 199

Hennepin, IL 61327

### Board Meeting Agenda

Monday November 14, 2016

Hennepin Library @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Audit Report from Hopkins & Associates
4. Correspondence, communications, public comments
5. Committee reports
6. Consent Agenda - motion to approve consent agenda means that the minutes, librarian's report and statistics are approved in one motion. Motion: Trustee XXX moves to approve the consent agenda items. Trustee XXX seconds the motion. (action)
  - a. Secretary's Report
  - b. Librarian's Report and Statistics
7. Financial report (action)
8. Approval of bills (action)
9. Unfinished business
  - a. Condit Building
10. New business
11. Signing of paperwork (minutes, bills, other)
12. Other
13. Adjournment